

**MINUTES**  
**OF**  
**PUTNAM COUNTY COMMISSION**  
**MARCH 21, 2023**

**Prepared by:**

**Wayne Nabors  
Putnam County Clerk  
121 S Dixie Avenue  
Cookeville, TN 38501**

**STATE OF TENNESSEE**

**COUNTY OF PUTNAM**

**BE IT REMEMBERED:** That on March 21, 2023 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding, the Chairman Ben Rodgers, and the County Clerk, Wayne Nabors.

Putnam County Sheriff Eddie Farris called the meeting to order.

The Chairman, Ben Rodgers led the Invocation.

The Chairman, Ben Rodgers recognized Commissioner Danny Holmes to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

**PRESENT:**

Jonathan A.D. Williams  
Fred Vondra  
Sam Sandlin  
Ron Chaffin  
David Gentry  
Chevin Eldridge  
Theresa Tayes  
Ken Hall  
Vinnie Faccinto  
Junior Phipps  
Chris Cassetty  
Adam Johnson

A J Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Robert Riddle  
Kim Bradford  
Terry Randolph  
Kathy Dunn  
Darren Wilson  
Cathy Reel  
David Andrews

The Clerk announced that twenty-four (24) were present and zero (0) absent. Therefore, the Clerk declared a quorum.

**MOTION RE: APPROVE THE AGENDA**

Commissioner Darren Wilson moved and Commissioner A J Donadio seconded the motion to approve the Agenda of the March 21, 2023 Meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

# **PUTNAM COUNTY BOARD OF COMMISSIONERS**

## **MEETING WILL BE HELD AT THE COURTHOUSE**

**Regular Monthly Session  
Tuesday, March 21, 2023**

**Presiding: Honorable Ben Rodgers  
Commission Chairman**

- 1. Call to Order - Sheriff Eddie Farris**
- 2. Invocation** *District 8*
- 3. Pledge to the Flag of the United States of America** *District 8*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
  - A. Report of Standing Committees**
    1. Planning Committee
    2. Fiscal Review Committee
    3. Nominating Committee
  - B. Report of Special Committees**
    1. Hear from the Audit Committee.
  - C. Other Unfinished Business**
- 8. New Business and Action Thereon by the Board**
  - A. Report of Standing Committees**
    - 1. Planning Committee**
      - a. Recommends approval of the following vehicle to be transferred from the Technology Department to Juvenile Court as follows:  
2010 Chevy Tahoe VIN#1GNUKAE01AR227180
      - b. Recommends approval of agreement with TDOT for the Hilham Road-Fisk Road Intersection project and authorize the County Mayor to execute all documents needed to finalize the project.
      - c. Recommends approval of resolution to create an Opioid Task Force.
      - d. Recommends approval of resolution authorizing the County Mayor to execute all documents needed on the Opioid Litigation Settlements.
    - 2. Fiscal Review Committee**
      - a. Recommends approval of budget amendments to the County General Fund.

- b. Recommends approval of budget amendments to the General Purpose School Fund.
- c. Recommends approval to sell 12 acres in the Highlands Business Park to Project Ponderosa and authorize the County Mayor to execute all documents needed to finalize the sale.
- d. Recommends approval of additional funds for the Health Department building addition to come from the ARP Funds.

**3. Nominating Committee**

- a. Recommends approval of the appointment of Nate Maxwell to the Upper Cumberland Regional Airport Authority for a 3 year term to expire March 2026.

**B. Report of Special Committees**

**C. Resolutions**

**D. Election of Notaries**

**E. Other New Business**

**9. Announcements and Statements**

**10. Adjourn**

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. Therefore, the Clerk declared the same to have passed.

**MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING**

Commissioner Kim Bradford moved and Commissioner Chevin Eldridge seconded the motion to approve the Minutes of the February 21, 2023 Meeting.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. Therefore, the Clerk declared the same to have passed.

**UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD**

**REPORT OF STANDING COMMITTEES**

**PLANNING COMMITTEE** None

**FISCAL REVIEW COMMITTEE** None

**NOMINATING COMMITTEE** None

**REPORT OF SPECIAL COMMITTEES**

**AUDIT COMMITTEE**

**MOTION RE: REPORT WAS SUBMITTED BY AUDIT COMMITTEE**

Commissioner Kathy Dunn moved and Commissioner Kim Bradford seconded the motion to accept Audit Committee Report as read.

(SEE ATTACHED)

**Putnam County, Tennessee**  
**Report of Audit Committee**  
**February 23, 2023**

The audit committee met on February 23, 2023 at 10:00 am in the conference room at the Putnam County Courthouse with the following in attendance:

Committee members present: Bob Duncan, Sam Sandlin, Ben Rodgers and Kim Bradford.

Others in attendance: Randy Porter, County Mayor; Steve Reeder, Audit Manager; and Anita Scarlett, Audit Supervisor.

Bob Duncan, chairman, called the meeting to order at 10:00 am and declared a quorum present.

The chairman called for nominations for Chairman for the current year. Ben Rodgers nominated, and Sam Sandlin seconded the nomination of Bob Duncan as Chairman for the current year; and he was elected by acclamation.

The committee noted that the audit opinion on the June 30, 2022 financial statements was unmodified but there was one audit finding.

The committee and the auditors discussed the audit finding in detail including the response and plan of action to correct the finding. Randy Jones, the elected official who received the audit finding could not be in attendance. The consensus was that this was a training issue and noted that the person in the Road Supervisor's office who is listed as part of the correction plan is also new at his job and training may be required for him to effectively supervise the reconciliation process.

The audit report also noted that all findings from the prior audit have been corrected to the auditor's satisfaction.

The committee inquired of the auditors if any new accounting standards would affect Putnam County in the current year. They replied that the accounting rules related to software have changed and that software currently classified as operating expense would need to be reviewed beginning this fiscal year. If the agreement is for more than twelve months and is non-cancellable, the asset and related liability may need to be recognized on the general-purpose financial statements.

This should have a minimal effect on Putnam County since it will apply primarily to software used by the school system and county information technology and perhaps a few other items. The auditors suggested that the county begin compiling a list of all software contracts so that the issue can be addressed in a timely manner in the next audit. Mayor Porter indicated that his office would begin accumulating the needed information.

There being no further business, the committee adjourned at 10:25 a.m.

Respectfully submitted by

Bob Duncan, Chairman

February 23, 2023

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. Therefore, the Clerk declared the same to have passed.

**OTHER UNFINISHED BUSINESS**

**MOTION RE: RESOLUTION OF IMPACT FEES FOR PUTNAM COUNTY**

(SEE ATTACHED)

**COPY**

## RESOLUTION

WHEREAS, Putnam County has experienced and will continue to experience accelerated growth which has caused the need for the expansion of county services, including, but not limited to, new schools, law enforcement, fire service, emergency management services, new roads, etc.; and

WHEREAS, currently, the County Powers Relief Act specifically forbids a county from enacting an impact fee pursuant to Tennessee Code Annotated 67-4-2913. Proposed legislation, namely Senate Bill 0025, before this term of the Tennessee General Assembly, among other things, proposes to delete Tennessee Code Annotated 67-4-2913 in its entirety. However, Tennessee Code Annotated 67-4-2907 currently sets growth and population limits should a County wish to enact an impact fee. Current Tennessee statutes do not impose the same growth and/or population requirements on municipalities throughout the state regarding the enacting of impact fees; and

WHEREAS, the Putnam County Commission deems it to be in the best interest of Putnam County and its citizens to request that the State legislature support amendments of the County Powers Relief Act to allow counties of the State of Tennessee the same options granted municipalities when it comes to funding the expansion of services necessitated by accelerated growth.

NOW, THEREFORE, BE IT RESOLVED by the Putnam County Board of Commissioners to respectfully request that the Putnam County legislative delegation support any bills presented to amend the County Powers Relief Act, namely Senate Bill 0025, and delete Tennessee Code Annotated 67-4-2907, to allow the counties of Tennessee to be placed on a level playing field with the municipalities in our great state. We seek the most conservative way to establish a means for funding the accelerated growth Putnam County is experiencing without burdening the current tax base with increased property taxes.

BE IT FURTHER RESOLVED that this Resolution be forwarded by appropriate County officials to the Putnam County legislative delegation and/or others, as deemed proper.

RESOLVED the 21<sup>st</sup> day of FEBRUARY, 2023.

PUTNAM COUNTY, TENNESSEE

BY: Ben Rodgers

BEN RODGERS, Chairman

BY: Randy Porter

RANDY K. PORTER, County Mayor

ATTEST:

Wayne Nabors  
WAYNE NABORS, County Clerk



A voice vote on this Resolution was taken and approved at the February 2023 meeting of the Putnam County Board of Commissioners.

However, State Representative Ryan Williams has requested a roll call vote on said Resolution, of which in order to pass, must receive a 2/3 majority (16 votes) for passage. The Commissioners voted as follows:

FOR:

Jonathan A.D. Williams  
Fred Vondra  
Sam Sandlin  
Ron Chaffin  
Chevin Eldridge  
Ken Hall  
Junior Phipps  
Chris Cassetty

A J Donadio  
Grover N Bennett Jr  
Danny Holmes  
Ben Rodgers  
Kim Bradford  
Terry Randolph  
David Andrews

AGAINST:

David Gentry  
Theresa Tayes  
Vinnie Faccinto  
Adam Johnson  
Robert Riddle

Dale Moss  
Darren Wilson  
Kathy Dunn  
Cathy Reel

The Clerk announced that fifteen (15) voted for, nine (9) voted against, and zero (0) absent. Said vote did not receive the required 2/3 majority (16 votes) to pass. Therefore, the Clerk declared the same to have failed.

**NEW BUSINESS AND ACTION THEREON BY THE BOARD**

**REPORT OF STANDING COMMITTEES**

**PLANNING COMMITTEE**

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF THE FOLLOWING VEHICLE TO BE TRANSFERRED FROM THE TECHNOLOGY DEPARTMENT TO JUVENILE COURT AS FOLLOWS**

**2010 CHEVY TAHOE VIN# 1GNUKAE01AR227180**

Commissioner Terry Randolph moved and Commissioner Kim Bradford seconded the motion.

(SEE ATTACHED)



Putnam County Technology Department  
700 County Services Dr.  
Cookeville TN, 38501  
(931) 528-7667

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The Putnam County Technology Department respectfully request to surplus and transfer the vehicle listed below to Juvenile Court.

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN</u>	<u>Mileage</u>
2010	CHEV	Tahoe(KTA)	1GNUKAE01AR227180	120842

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. Therefore, the Clerk declared the same to have passed.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF AGREEMENT WITH TDOT FOR THE HILHAM ROAD-FISK ROAD INTERSECTION PROJECT AND AUTHORIZE THE COUNTY MAYOR TO EXECUTE ALL DOCUMENTS NEEDED TO FINALIZE THE PROJECT**

Commissioner Terry Randolph moved and Commissioner Kim Bradford seconded the motion.

(SEE ATTACHED)



**March 2023 – Planning Committee Agenda Item**  
**Consider approval of TDOT agreement for the Hilham Road-Fisk Road intersection project and authorize the county Mayor to execute all documents needed to finalize the project.**

TDOT is going to renovate the intersection at Hilham Road and Fisk Road. This is a dangerous intersection and there are a lot of accidents there. I have been working on this for several years to get a project started. TDOT will be paying for the project, as it is a state highway. The attached agreement is a boiler plate agreement we have to sign on TDOT projects. It has already been reviewed and approved by the County Attorney.

Randy Porter  
Putnam County Mayor

**P R O P O S A L**  
**OF THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF TENNESSEE**  
**TO THE COUNTY OF FROM NEAR QUINLAND LAKE ROAD TO NEAR POST OAK**  
**ROAD ROUTE: SR-136, TENNESSEE:**

The DEPARTMENT OF TRANSPORTATION of the State of Tennessee, hereinafter "DEPARTMENT", proposes to construct a project in the County of From Near Quinland Lake Road to Near Post Oak Road Route: SR-136, Tennessee, hereinafter "COUNTY", designated as Federal Project No. HSIP-136(25), State Project No. 71012-0230-94,71012-3230-94,71012-2230-94,71012-1230-94 , that is described as "From Near Quinland Lake Road to Near Post Oak Road Route: SR-136", provided the COUNTY agrees to cooperate with the DEPARTMENT as set forth in this proposal, so that the general highway program may be carried out in accordance with the intent of the General Assembly of the State.

Accordingly, the parties agree as follows:

1. That in the event any civil actions in inverse condemnation or for damages are instituted by reason of the DEPARTMENT, or its contractor, going upon the highway right-of-way and easements, and constructing said project in accordance with the plans and as necessary to make the completed project functional, it will notify in writing the Attorney General of the State, whose address is 425 Fifth Avenue North, Nashville, Tennessee, 37243, of the institution of each civil action, the complaint and all subsequent pleadings, within ten (10) days after the service of each of the same, under penalty of defending such actions and paying any judgments which result therefrom at its own expense.

2. The COUNTY will close or otherwise modify any of its roads or other public ways if indicated on the project plans, as provided by law.

3. The COUNTY will transfer or cause to be transferred to the DEPARTMENT, without cost to the DEPARTMENT, all land owned by the COUNTY or by any of its instrumentalities as required for right-of-way or easement purposes, provided such land is being used or dedicated for road or other public way purposes.

4. Where privately, publicly or cooperatively owned utility lines, facilities and systems for producing, transmitting or distributing communications, power, electricity, light, heat, gas, oil, crude products, water, steam, waste, storm water not connected with highway drainage, and other similar commodities, including publicly owned facilities such as fire and police signal systems and street lighting systems are located within the right-of-way of any road or other public way owned by the COUNTY, or any of its instrumentalities, the COUNTY agrees that it will take any action necessary to require the removal or adjustment of any of the above-described facilities as would conflict with the construction of the project. But the foregoing may not be a duty of the COUNTY since it shall become operative only after the DEPARTMENT has been unsuccessful in its efforts to provide for said removals or adjustments for the benefit of the COUNTY.

The foregoing does not apply to those utility facilities which are owned by the COUNTY or one of its instrumentalities, it being understood that the COUNTY has the duty to relocate or adjust such facilities, if required, provided the COUNTY is notified to do so by the DEPARTMENT with detailed advice as to this duty of the COUNTY.

5. The COUNTY will maintain any frontage road to be constructed as part of the project;

6. After the project is completed and open to traffic, the COUNTY will accept jurisdiction and maintenance such parts of any existing DEPARTMENT highway to be replaced by the project, as shown on the attached map.

7. The COUNTY will make no changes or alter any segment of a road on its road

system that lies within the limits of the right-of-way acquired for any interchange to be constructed as part of the project and will not permit the installation or relocation of any utility facilities within the right-of-way of any such a segment of one of its roads without first obtaining the approval of the DEPARTMENT.

8. No provision hereof shall be construed as changing the maintenance responsibility of the COUNTY for such part of the project as may presently be on its highway, street, road or bridge system.

9. It is understood and agreed between the DEPARTMENT and the COUNTY that all traffic control signs for the control of traffic on a street under the jurisdiction of the COUNTY and located within the DEPARTMENT's right-of-way shall be maintained and replaced by the COUNTY.

10. When traffic control devices for the direction or warning of traffic, lighting of roadways or signing, or any of them, which are operated or function by the use of electric current are constructed or installed as part of the project, they will be furnished with electricity and maintained by the COUNTY.

11. If, as a result of acquisition and use of right-of-way for the project, any building and/or structure improvements become in violation of a COUNTY setback line or building and/or structure requirement, including, but not limited to, on-premise signs, the COUNTY agrees to waive enforcement of the COUNTY setback line or building and/or structure requirement and take other proper governmental action as necessary to accomplish such waiver.

12. If, as a result of acquisition and use of right-of-way for the project, any real property retained by any property owner shall become in violation of a COUNTY zoning regulation or requirement, the COUNTY agrees to waive enforcement of the COUNTY zoning regulation or requirement and take other proper governmental action as necessary to accomplish such waiver.

13. The COUNTY will not authorize encroachments of any kind upon the right-of-way, nor will the COUNTY authorize use of the easements for the project in any manner which affects the DEPARTMENT's use thereof.

14. The COUNTY will obtain the approval of the DEPARTMENT before authorizing parking on the right-of-way and easements for the project.

15 The COUNTY will not install or maintain any device for the purpose of regulating the movement of traffic on the roadway except as warranted and in conformity with the Manual on Uniform Traffic Control Devices.

16. If the project is classified as full access control (i.e. a project which has no intersecting streets at grade), then the DEPARTMENT will maintain the completed project. If the project is not classified as full access control, then the DEPARTMENT will maintain the pavement from curb to curb where curbs exist, or will maintain full width of the roadway where no curb exist. The COUNTY agrees to maintain all other parts of non-access control projects; provided, however, that any retaining walls, box culverts, or other like structures constructed as part of the project that supports the structural integrity or stability of the roadway surface shall be maintained by the DEPARTMENT.

17. If a sidewalk is constructed as a component of this project, the COUNTY shall be responsible for maintenance of the sidewalk and shall assume all liability for third-party claims for damages arising from its use of the sidewalk or premises beyond the DEPARTMENT'S maintenance responsibilities as set forth in section 16 of this proposal.

18. When said project is completed, the COUNTY thereafter will not permit any additional median crossovers, the cutting of the pavement, curbs, gutters and sidewalks, by any person, firm, corporation, or governmental agency, without first obtaining the approval of the DEPARTMENT.

19. The DEPARTMENT will acquire the right-of-way and easements, construct the project and defend any inverse condemnation for damage or civil actions of which the Attorney General has received the notice and pleadings provided for herein; provided, however, that if the project is being constructed pursuant to a contract administered by the DEPARTMENT's Local Programs Development Office, the terms of that contract shall control in the event of a conflict with this proposal.

20. The project plans hereinbefore identified by number and description are incorporated herein by reference and shall be considered a part of this proposal, including any revisions or amendments thereto, provided a copy of each is furnished the COUNTY.

21. The acceptance of this proposal shall be evidenced by the passage of a resolution or by other proper governmental action, which shall incorporate this proposal verbatim or make reference thereto.

IN WITNESS WHEREOF, the DEPARTMENT has caused this proposal to be executed by its duly authorized official on this the 21<sup>st</sup> day of MARCH, 2023  
THE COUNTY OF PUTNAM, TENNESSEE

BY: \_\_\_\_\_  
MAYOR

DATE: \_\_\_\_\_

STATE OF TENNESSEE  
DEPARTMENT OF TRANSPORTATION

BY: \_\_\_\_\_  
HOWARD H. ELEY  
COMMISSIONER

DATE: \_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

BY: \_\_\_\_\_  
JOHN REINBOLD  
GENERAL COUNSEL

DATE: \_\_\_\_\_

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. Therefore, the Clerk declared the same to have passed.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF  
RESOLUTION TO CREATE AN OPIOID TASK FORCE**

Commissioner Terry Randolph moved and Commissioner Kim Bradford seconded the motion.

(SEE ATTACHED)

## RESOLUTION

### RESOLUTION OF THE PUTNAM COUNTY, TENNESSEE BOARD OF COMMISSIONERS TO CREATE A TASK FORCE FOR THE OPIOID SETTLEMENT FUNDS FOR PUTNAM COUNTY, TENNESSEE

WHEREAS, Putnam County will be receiving funds from the Opioid Lawsuit settlements to address drug addiction and help with treatment plans; and

WHEREAS, Putnam County wants to make sure its share of the funds are spent in a fiscally responsible manner that will help the Opioid problem in our county.

NOW, THEREFORE in consideration of these facts, the Putnam County Commission meeting in regular session in the Putnam County Courthouse on the 21st day of March, 2023, hereby resolves that a Opioid Task Force be created with the following members:

County Mayor

Sheriff (or designee)

Commission Chairman

District Attorney General (or designee)

Judge Gary McKenzie (or designee)

Bill Gibson – Power of Putnam Director

Bob Kelsey -Drug Addiction Counselor

Sarah McKinnis – Upper Cumberland Coalition

Dr Sullivan Smith

Be it further resolved that the County Mayor will have the authority to add any members in the future he deems necessary. A copy of this Resolution be spread upon the minutes of this meeting. This the 21st day of March, 2023

**Approved:**

\_\_\_\_\_  
County Mayor

ATTEST:

\_\_\_\_\_  
County Clerk





**March 2023 – Planning Committee Agenda Item  
Consider approval of a “Task Force” to bring back  
recommendations to the Commission on the Opioid Settlement  
funds.**

We will be receiving for the next several years, Putnam’s share of the Opioid lawsuit settlement. We have already received \$350,000. I want to create a Task Force of people who have knowledge and expertise on how best to spend these funds. The group would bring back to the Commission its recommendations. The funds have to be spent within 2 years.

Randy Porter  
Putnam County Mayor

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. Therefore, the Clerk declared the same to have passed.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF  
RESOLUTION AUTHORIZING THE COUNTY MAYOR TO EXECUTE ALL  
DOCUMENTS NEEDED ON THE OPIOD LITIGATION SETTLEMENTS**

Commissioner Terry Randolph moved and Commissioner Kim Bradford seconded the motion.

(SEE ATTACHED)

A RESOLUTION AUTHORIZING PUTNAM COUNTY TO JOIN THE  
STATE OF TENNESSEE AND OTHER LOCAL GOVERNMENTS AS  
PARTICIPANTS IN THE TENNESSEE STATE-SUBDIVISION OPIOID  
ABATEMENT AGREEMENT AND APPROVING THE RELATED  
SETTLEMENT AGREEMENTS

WHEREAS, the opioid epidemic continues to impact communities in the United States, the State of Tennessee, and Putnam County, Tennessee.

WHEREAS, Putnam County has suffered harm and will continue to suffer harm as a result of the opioid epidemic;

WHEREAS, the State of Tennessee and some Tennessee local governments have filed lawsuits against opioid manufacturers, distributors, and retailers, including many federal lawsuits by Tennessee counties and cities that are pending in the litigation captioned In re: National Prescription Opiate Litigation, MDL No. 2804 (N.D. Ohio) (the MDL case is referred to as the “Opioid Litigation”);

WHEREAS, certain pharmaceutical distributors and a manufacturer have proposed settlements that Putnam County find acceptable and in the best interest of the community;

WHEREAS, the Tennessee legislature enacted Public Chapter No. 491 during the 2021 Regular Session of the 112<sup>th</sup> Tennessee General Assembly and was signed into law by Governor Bill Lee on May 24, 2021, which addresses the allocation of funds from certain proposed opioid litigation settlements;

WHEREAS, the State of Tennessee, non-litigating counties, and representatives of various local governments involved in the Opioid Litigation have proposed a unified plan for the allocation and use of certain prospective settlement and bankruptcy funds from opioid related litigation (“Settlement Funds”);

WHEREAS, participation in the settlements and Tennessee Plan by a large majority of Tennessee cities and counties will materially increase the amount of settlement funds that Tennessee will receive from pending proposed opioid settlements;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF  
PUTNAM COUNTY, TENNESSEE,

Section 1. That Putnam County finds that participation in the Tennessee Plan is in the best interest of Putnam County and its citizens because such a plan would ensure an effective structure for the commitment of Settlement Funds to abate and seek to resolve the opioid epidemic.

Section 2. That Putnam County hereby expresses its support for a unified plan for the allocation and use of Settlement Funds as generally described in the Tennessee Plan.

Section 3. That the Putnam County Mayor is hereby expressly authorized to execute the Tennessee Plan and is hereby authorized to execute any formal agreements necessary to implement a unified plan for the allocation and use of Settlement Funds that is substantially consistent with the Tennessee Plan and this Resolution.

Section 4. That the Putnam County Mayor is hereby expressly authorized to execute any formal agreement and related documents evidencing Putnam County's agreement to the settlement of claims [and litigation] specifically related to AmerisourceBergen Corporation, Cardinal Health, Inc, McKesson Corporation, Janssen Pharmaceuticals, Inc, Johnson & Johnson and any other settlement of claims that may come forward in the future, when it comes to Opioid litigation.

Section 5. That the Putnam County Mayor is authorized to take such other action as necessary and appropriate to effectuate Putnam County's participation in the Tennessee Plan and these settlements.

Section 6. This Resolution is effective upon adoption, the welfare of Putnam County, Tennessee requiring it. ADOPTED this the 21<sup>st</sup> day of March, 2023.

\_\_\_\_\_  
Putnam County Mayor

ATTEST: \_\_\_\_\_

Putnam County Clerk



The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. Therefore, the Clerk declared the same to have passed.

**FISCAL REVIEW COMMITTEE**

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF  
BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND**

Commissioner Kathy Dunn moved and Commissioner Kim Bradford seconded the motion.

(SEE ATTACHED)

# BUDGET AMENDMENT COUNTY GENERAL FUND

Mar-23

<u>County General Expenditures</u>	<u>Debit</u>	<u>Credit</u>
<b><u>52900 Other Finance</u></b>		
189 Other Salaries and Wages	9,600.00	
<b><u>52900 Other Finance</u></b>		
169 Part-time Personnel		9,600.00
<i>See Letter from Property Assessor, Steve Pierce</i>		
<b><u>51600 Register of Deeds</u></b>		
790 Premiums on Corporate Surety Bond		775.00
<b><u>Fund Balance</u></b>		
39000	775.00	
<i>Budget only included one year of the surety bond. Bond should be for 4 years</i>		
<b><u>51600 Register of Deeds</u></b>		
101 County Official	38,563.21	
<b><u>51600 Register of Deeds</u></b>		38,563.21
189 Other Salaries and Wages		
<i>Moving of Funds to place funding in correct line after commission approved salary increase for Jennifer Flatt while serving as Chief Deputy in Register's absence</i>		
<b><u>51600 Register of Deeds</u></b>		
411 Data Processing		69,527.01
<b><u>COUNTY GENERAL RESERVES</u></b>		
34510 Register Data Processing Reserves	69,527.01	
<b><u>51600 Register of Deeds</u></b>		
189 Other Salaries and Wages		1,000.00
<b><u>51600 Register of Deeds</u></b>		
435 Office Supplies	1,000.00	
<i>See letter from Register of Deeds, John Sanders</i>		
<b><u>54310 Fire Department</u></b>		
790 Other Equipment		4,650.00
<b><u>County General Revenue</u></b>		
44530 Sale of Equipment	4,650.00	
<i>See Letter from Fire Chief, Tom Brown</i>		
<b>Total</b>	<b>\$ 124,115.22</b>	<b>\$ 124,115.22</b>



Putnam Co. Courthouse  
300 East Spring St., Room 1  
Cookeville, TN 38501

Office: 931-528-8428 • Fax: 931-520-0468

[www.putnamcountyttn.gov/assessorofproperty](http://www.putnamcountyttn.gov/assessorofproperty)

March 7, 2023

Honorable County Commissioners:

We are requesting a budget amendment for the amount of \$9,600 to be transferred out of our Salaries & Wages line item (52900-189) into our part-time line item (52900-169). The purpose of this transfer is to be able to fund our new part-time employee who we recently hired as an Administrative Assistant. This employee retired recently with several years of customer service experience and wants to work part-time.

Sincerely,

Steve Pierce  
Putnam County Assessor of Property



March 13, 2023

Honorable County Commissioners:

We are requesting a budget amendment for the amount of \$1,000 to be transferred out of our Office Supplies line item (51600-435) into our Salaries & Wages line item (51600-189). The purpose of this transfer is to fund our existing full time employee position to the beginning pay rate of \$31,050.

We are requesting a budget amendment of \$69,527.01 to be transferred from our Register of Deeds Data Processing Reserve #34510 account to our Data Processing Supplies line item (51600-411). The purpose of this transfer is to fund our updated software, server and office equipment.

Sincerely,

John Sanders  
Putnam County Register of Deeds



# Putnam County Fire Department

**Fire Chief Thomas Brown**

700 County Services Drive  
Cookeville, Tennessee 38501

Phone: 931-528-1200 – Fax: 931-528-7913

Cell 931-979-1153

[tbrown@putnamcountyttn.go](mailto:tbrown@putnamcountyttn.go)

02/23/2023

County Commission

The Fire Department respectfully request that funds from the recent sale of a surplus apparatus be deposited in 54310-790 for the purchase of equipment. Asset # 2043 sold for \$4650.00  
Should there be any question please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Brown", written in a cursive style.

Chief Thomas Brown

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A.D. Williams  
Fred Vondra  
Sam Sandlin  
Ron Chaffin  
David Gentry  
Chevin Eldridge  
Theresa Tayes  
Ken Hall  
Vinnie Faccinto  
Junior Phipps  
Chris Cassetty  
Adam Johnson

A J Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Robert Riddle  
Kim Bradford  
Terry Randolph  
Kathy Dunn  
Darren Wilson  
Cathy Reel  
David Andrews

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. Therefore, the Clerk declared the same to have passed.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND**

Commissioner Kathy Dunn moved and Commissioner Kim Bradford seconded the motion.

(SEE ATTACHED)

# *Department of Education*

## *Putnam County*

Mr. Corby King, Director of Schools

Board of Education  
Kim Cravens, Chair  
Dawn Fry, Vice-Chair

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members  
Kerry Ledbetter  
David McCormick  
Lynn McHenry  
Jill Ramsey


March 3, 2023

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following budget amendment to the General-Purpose School Fund (141) and the School Nutrition Fund (143).

Sincerely,



Mark McReynolds  
Putnam County Board of Education

Enclosures:

- To reallocate the Special Education Budget to align with the needs of the Special Education Department for the 2022-23 school year.
- To budget for new revenue received for Adult Education.
- To budget for new revenue received for Adult Education general services.
- To budget for new revenue received from the State of Tennessee Supply Chain Assistance program.

Putnam County Budget Amendment / Line Item Transfer Authorization FormDepartment: Special EducationBOE approved V.C.I.A.  
3/2/23  
Date: March 2023

Item #	Fund #	Account #	Account Description	Current		Requested	
				Approved Amount	Decrease	Increase	Approval Amount
1	141	71200-116	Teachers	5,468,117.71	67,000.00		5,401,117.71
2	141	71200-171	Speech Pathologist	551,646.18		11,000.00	562,646.18
3	141	71200-189	Other Salaries and Wages	225,252.72	20,000.00		205,252.72
4	141	71200-201	Social Security	492,416.37	20,000.00		472,416.37
5	141	71200-204	State Retirement	665,689.75	20,000.00		645,689.75
6	141	71200-207	Health Insurance	1,255,540.67		100,885.00	1,356,425.67
7	141	71200-210	Unemployment Comp	18,559.00	16,062.00		2,497.00
8	141	71200-217	Ret Hybrid Stabilization	0.00		33,000.00	33,000.00
9	141	72220-124	School Psychologist	369,317.74	35,000.00		334,317.74
10	141	72220-204	State Retirement	106,593.42	4,000.00		102,593.42
11	141	72220-210	Unemployment Comp	2,113.00	1,823.00		290.00
12	141	72220-217	Ret Hybrid Stabilization	0.00		4,000.00	4,000.00
13	141	72220-399	Other Contracts	43,300.00		30,000.00	73,300.00
14	141	72220-499	Other Charges	32,100.00		5,000.00	37,100.00
				9,230,646.56	183,885.00	183,885.00	9,230,646.56

Explanation: To reallocate funds to align with the needs of the Special Education Department for 2022-23 school years

Requested by: Sheri Roberson Recommended for Approval: Assistant DirectorReviewed by: Mark M. Meyer Official / Department Head

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date:

Action by County Commission: Approved Not Approved Date:

Department: Adult Education

DATE: 2-Mar-23

*SOE approved V.C.I.D. 3/2/23*

Item # Account # Account Description Current Approved Amount Requested Approval Amount

Revenue				
1	141 R 47120 000 01003	ADULT EDUCATION FUNDS		41,811.66
2	141 R 46590 000 01003	OTHER STATE EDUCATION FUNDS		8,364.34
		<b>Total Revenue</b>	<b>50,176.00</b>	<b>50,176.00</b>
Expenditures				
3	141 E 71600 116 000 01003 Regal	Teachers		
4	141 E 71600 189 000 01003 Regal	Other Salaries		33,918.00
5	141 E 71600 201 000 01003 Regal	FICA		
6	141 E 71600 204 000 01003 Regal	Retirement		2,010.00
7	141 E 71600 207 000 01003 Regal	Medical Insurance		2,856.00
8	141 E 71600 212 000 01003 Regal	Medicare		2,511.00
9	141 E 71600 217 000 01003 Regal	Retirement		470.00
10	141 E 71600 355 000 01003 Regal	Travel		126.00
11	141 E 71600 399 000 01003 Regal	Other		72.00
12	141 E 71600 429 000 01003 Regal	Supplies & Materials		
13	141 E 71600 790 000 01003 Regal	Equipment		
14	141 E 72260 105 000 01003 Regal	Supervisor		
15	141 E 72260 162 000 01003 Regal	Clerical		
16	141 E 72260 201 000 01003 Regal	FICA		5,950.00
17	141 E 72260 204 000 01003 Regal	Retirement		
18	141 E 72260 207 000 01003 Regal	Medical Insurance		344.00
19	141 E 72260 212 000 01003 Regal	Medicare		518.00
20	141 E 72260 355 000 01003 Regal	Travel		1,320.00
21	141 E 72260 399 000 01003 Regal	Other contracted services		81.00
22	141 E 72260 429 000 01003 Regal	Supplies and Materials		
23	141 E 72260 790 000 01003 Regal	Equipment		
		<b>Total Expenditures</b>	<b>50,176.00</b>	<b>50,176.00</b>
		<b>Total Revenue less Total Expenditures</b>	<b>50,176.00</b>	<b>50,176.00</b>

Explanation: To budget for revenue received for Adult Education

Requested by: Lynda Huddleston Supervisor Recommended for Approval:

Reviewed by: *Mark Huggins* Chief Financial Officer

Official / Department Head

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date:

Action by County Commission: Approval

Non-Approval

Date:

DATE: 21-Feb-23

Requested  
Approval Amount[illegible]

**Explanation:** To budget for revenue received for Adult Education general services

Requested by: *Charlotte Haddock*

Supervisor

Reviewed by: Mack Mack  
Chief Financial Officer

**Action by Fiscal Review Committee:** Recommended for Approval

**Action by County Commission:** Approval

No Recommendation

Non-Approval

Recommended for Approval:

Official / Department Head

Date:

Date: \_\_\_\_\_

BoE approved V.L.S. 3/2/23

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: FOOD SERVICE

DATE: 16-Feb-23

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	143 R 47114	USDA OTHER	71,000.00	335,825.31		406,825.31
		Total Revenue	71,000.00	335,825.31	-	406,825.31

Explanation: Increase budget for additional monies received from The State of TN for Supply Chain Assistance (SCA)

Requested by: Jennifer Mitchell  
Supervisor

Reviewed by: Mark Williams  
Chief Financial Officer

Recommended for Approval:

Official / Department Head

No Recommendation

Recommended for Approval

Action by Fiscal Review Committee:

Date:

Non-Approval

Approval

Action by County Commission:

Date:

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A.D. Williams  
Fred Vondra  
Sam Sandlin  
Ron Chaffin  
David Gentry  
Chevin Eldridge  
Theresa Tayes  
Ken Hall  
Vinnie Faccinto  
Junior Phipps  
Chris Cassetty  
Adam Johnson

A J Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Robert Riddle  
Kim Bradford  
Terry Randolph  
Kathy Dunn  
Darren Wilson  
Cathy Reel  
David Andrews

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. Therefore, the Clerk declared the same to have passed.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE CONTRACT TO SELL 12 ACRES IN THE HIGHLANDS BUSINESS PARK TO PROJECT PONDEROSA AND AUTHORIZE THE COUNTY MAYOR TO EXECUTE ALL DOCUMENTS NEEDED TO FINALIZE THE SALE**

Commissioner Kathy Dunn moved and Commissioner Kim Bradford seconded the motion.

(SEE ATTACHED)



**March 2023 – Fiscal Review Committee Agenda Item  
Consider approval of the sale of 12 acres in the Highlands  
Business Park to Project Ponderosa and authorize the County  
Mayor to execute all documents necessary to finalize the sale.**

We have been approached by an existing local business requesting to buy 12 acres (F1-F2) in the Highlands Business Park at a reduced rate of \$22,500 per acre in return for the creation of 40 high paying jobs. The lowest salary would be around \$54,000 and go up to \$135,000. We are working on an agreement with the company where if they didn't create the agreed upon jobs, they would have to pay \$35,000 per acre for the land or sell it back to the City/County at the price we sold it for. The company would not be receiving any other incentives other than the lower land cost. This puts the property and future building on the tax rolls immediately and is a much better deal for the county. We are still working on the agreement with the company and hope to have it finished by the Commission meeting.

Randy Porter  
Putnam County Mayor

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A.D. Williams  
Fred Vondra  
Sam Sandlin  
Ron Chaffin  
David Gentry  
Chevin Eldridge  
Theresa Tayes  
Ken Hall  
Vinnie Faccinto  
Junior Phipps  
Chris Cassetty  
Adam Johnson

A J Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Robert Riddle  
Kim Bradford  
Terry Randolph  
Kathy Dunn  
Darren Wilson  
Cathy Reel  
David Andrews

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. Therefore, the Clerk declared the same to have passed.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF  
ADDITIONAL FUNDS FOR THE HEALTH DEPARTMENT BUILDING ADDITION  
TO COME FROM THE ARP FUNDS**

Commissioner Kathy Dunn moved and Commissioner A J Donadio seconded the motion.

(SEE ATTACHED)



**March 2023 – Fiscal Review Committee Agenda Item  
Consider approval of additional funds for the Health  
Department addition to come from ARP funds.**

We bid out the additions to the Health Department and the bids came in a little higher than expected at \$1,785,386. We budgeted \$1,580,000. The County is putting in \$850,000 of ARP funds and the State awarded us grant funds in the amount of \$730,000. We are basically \$210,000 short. I have requested for the state to increase its amount by \$125,000. Hopefully I will have an answer before the Commission meeting. This would leave \$85,000 for the County to consider funding out of our ARP funds. This project is very much needed, as the health department is growing by leaps and bounds and needs the additional space.

Randy Porter  
Putnam County Mayor

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A.D. Williams  
Fred Vondra  
Sam Sandlin  
Ron Chaffin  
David Gentry  
Chevin Eldridge  
Theresa Tayes  
Ken Hall  
Vinnie Faccinto  
Junior Phipps  
Chris Cassetty  
Adam Johnson

A J Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Robert Riddle  
Kim Bradford  
Terry Randolph  
Kathy Dunn  
Darren Wilson  
Cathy Reel  
David Andrews

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. Therefore, the Clerk declared the same to have passed.

## **NOMINATING COMMITTEE**

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF THE APPOINTMENT OF NATE MAXWELL TO THE UPPER CUMBERLAND REGIONAL AIRPORT AUTHORITY FOR A 3 YEAR TERM TO EXPIRE MARCH 2026**

### **NATE MAXWELL TERM TO EXPIRE MARCH 2026**

Commissioner Darren Wilson moved and Commissioner Cathy Reel seconded the motion.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. Therefore, the Clerk declared the same to have passed.

**REPORT OF SPECIAL COMMITTEES**

**RESOLUTIONS**

**ELECTION OF NOTARIES**

**MOTION RE: APPROVE THE ELECTION OF NOTARIES**

Commissioner Kim Bradford moved and Commissioner A J Donadio seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK  
WAYNE NABORS COUNTY CLERK  
P.O. BOX 220  
COOKEVILLE TN 38503  
Telephone 931-526-7106  
Fax 931-372-8201

Notaries to be elected March 21, 2023

---

REBECCA MARIE ANDERSON	ELI N LANGFORD
SIERRA BONCZYNSKI	MONICA L LOFTIS
AMANDA BRANTLEY	MYRA T MABERRY
EMMA MARIE CREWZ	MICHAEL R NEILL
SARAH DAVISON	CHRISTIANA RICHARDSON
PAMELA L DILLON	CYNTHIA D RUSH
PATRICIA C FULLER	LINDSEY R SMITH
MEAGAN GHOLSON	MARLA S SMITH
MARINA F GORE	JACKSON WILBANKS
GREGORY L GROTH	LAMONICA WILLIAMS
SONYA F HRUSKA	

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A.D. Williams  
Fred Vondra  
Sam Sandlin  
Ron Chaffin  
David Gentry  
Chevin Eldridge  
Theresa Tayes  
Ken Hall  
Vinnie Faccinto  
Junior Phipps  
Chris Cassetty  
Adam Johnson

A J Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Robert Riddle  
Kim Bradford  
Terry Randolph  
Kathy Dunn  
Darren Wilson  
Cathy Reel  
David Andrews

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. Therefore, the Clerk declared the same to have passed.

## **OTHER NEW BUSINESS**

## **ANNOUNCEMENTS AND STATEMENTS**

### **MOTION RE: ADJOURN**

Commissioner A J Donadio moved and Commissioner Kim Bradford seconded the motion to adjourn the meeting.

The Chairman adjourned the meeting at 6:30 P.M.

## FISCAL REVIEW COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Mayor

DATE: March 14, 2023

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Tuesday March 21, 2023, at 5:30 PM MEETING TO BE HELD AT THE COURTHOUSE.

1. Consider approval of budget amendments to the County General Fund. *Bradford - Taylor*
2. Consider approval of budget amendments to the General Purpose School Fund. *Bradford - Donadio*
3. Consider the approval of the contract to sell 12 acres in the Highlands Business Park to Project Ponderosa and authorize the County Mayor to execute all documents needed to finalize the sale. *Bradford Casetty*
4. Consider approval of additional funds for the Health Department building addition to come from the ARP Funds. *Casetty - Donadio - Alf* \$975,000
5. Any other business that needs to be reviewed by the Fiscal Review Committee.

# PLANNING COMMITTEE MEETING

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Mayor

DATE: March 14, 2023

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Tuesday, March 21, 2023 IMMEDIATELY AFTER FISCAL REVIEW COMMITTEE MEETING TO BE HELD AT THE COURTHOUSE.

1. Consider approval of the following vehicle to be sold via Internet/Public Auction for the Technology Department as follows: *JUV. CT. -*

*Wilson Eldridge* 2010 Chevy Tahoe VIN#1GNUKAE01AR227180

2. Consider approval of agreement with TDOT for the Hilham Road-Fisk Road Intersection project and authorize the County Mayor to execute all documents needed to finalize the project. *Johnson-Vondra*

3. Consider approval of resolution to create an Opioid Task Force. *Wilson-Facimeto*

4. Consider approval of resolution authorizing the County Mayor to execute all documents needed on the Opioid Litigation Settlements. *Wilson-Andrews*

5. Any other business that needs to be reviewed by the Planning Committee.

# **NOMINATING COMMITTEE MEETING**

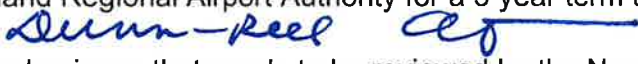
**TO: Putnam County Board of Commissioners**

**FROM: Randy Porter, County Mayor**

**DATE: March 14, 2023**

**RE: Nominating Committee Agenda**

**Listed below are items to be considered by the Nominating Committee on Tuesday, March 21, 2023 AFTER THE PLANNING COMMITTEE MEETING AT THE COURTHOUSE.**

1. Consider approval of the appointment of Nate Maxwell to the Upper Cumberland Regional Airport Authority for a 3 year term to expire March 2026.  

2. Any other business that needs to be reviewed by the Nominating Committee.

PUTNAM COUNTY COMMISSION, PUTNAM COUNTY, TENN.

### \*\*\*FISCAL REVIEW\*\*\*

# Attendance Roll Call

3/21/23

TOTAL									
* ALL 12 MEMBERS PRESENT *									

\*\*\*PLANNING COMMITTEE\*\*\*

[illegible]

\*ALL (12) MEMBERS PRESENT\*